



**FUDAN FUZHONG
OVERSEAS FOUNDATION**

www.fdfzalumni.org

Continue Your Fuzhong Legacy

Tap Away! Learn, Explore, and Connect

Fudan Fuzhong Overseas Foundation Resource Center Preliminary Proposal
April 2010



Overview



Our Vision

Rich Resources and Comfortable Workspace

- The resource center would locate in the current school library and would include:
 - One bookshelf
 - Two computer workstations
 - One desk and a few chairs
 - One reading couch
- The foundation will provide funding for the purchase and regular maintenance of all hardwares. The school, within its currently established framework, is expected to provide management in areas of library circulation, computer systems and on-site cleaning.



Objectives

Learn, Explore, and Connect

- Learn (books) - Provide academic resources that are not readily available in the library. Broaden students' horizon beyond the scope of the current school curriculum. The stock would include english high school and college textbooks, college guides, test prep books, as well as classics and current bestsellers.
- Explore (computers) - Equip advanced computer technology to enhance virtual learning capabilities.
- Connect (foundation display window) - Keep an open forum between the students and the overseas foundation to establish the foundation's presence in students' everyday lives. It would include a foundation overview, an event calendar, event announcements as well as student feedbacks.



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Implementation



Books

- Initial stock would be available at the opening of the resource center. Quantity and selection to be determined subject to student demand and budget constraints.
- Future restocking would occur every summer ready for the new school year. The selections would be determined by the foundation.
- All the books would be maintained under the current school library system, subject to the same borrow/checkout procedures.



Computer

- Two iMac desktop computers engraved with the foundation logo. Exact model, specs and pre-installed softwares are to be determined based on student demand and budget constraints. The focus would be on internet and media usage.
- The students are free to use the computers during regular library hours. There is no hard time limit per user. However, the students should be advised to be considerate for other users.
- All maintenance would be performed by the school IT personnel. Students are not permitted to download or install 3rd party applications on the computers.



Foundation Display Window

- The display window would feature a foundation overview including committee member introduction and overall mission statement.
- An event calendar highlighting upcoming events scheduled for the current school semester.
- All event announcements and marketing materials would be physically displayed in addition to any online and verbal communication by the school. Information flyers would be available for students to take away. Pictures from events would be posted as well.
- The display window would be maintained by an assigned personnel chosen by the foundation and the school officials.



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Questions



What We Want to Hear from the School and the Student Body

- What is the most urgent demand by the student body in terms of academic resources that are not currently available in the school?
- What is the best way to ship purchased books to China? What kind of customs clearance is needed and if 3rd party import-export company needs to be involved, what is the cost associated?
- Best location for the resource center to ensure visibility and student traffic?
- To what extent can the school provide support for the resource center? Mainly in three areas - 1. manage the resource center book stock under the current library system. 2. provide IT support and regulation of the computer. 3. update the foundation display window.